

Meeting Held: September 19, 2018 7:00 pm

Present: Joan Kammerer, Rev. Laurie O'Leary, Cheryl Masson, Janice Brock, Alice MacLean, Joanne Bowen, Marion Kerslake, Treasurer: Lynn Alderdice, Secretary: Heather MacKechnie

1. OPENING PRAYER AND REFLECTION

Rev. Laurie read a prayer from Barefeet and Buttercups "God Who Stands Beyond the Future"

2. VISIONING-review transition team work

- Reviewed Ministry and Mission profile. What does Open Arms, Open Hearts, Open Spirit mean to us? Broad statement, need to define with something more concrete.
- Reviewed core values-are they still true? Different Core Values resonate for each individual.
- Reviewed Bedrock Beliefs-strong faith and trust components. Too broad to be meaningful, need one or two statements to reflect.
- Reviewed Mission Priorities

3. APPROVAL OF AGENDA

MOVED by Cheryl Masson and **Seconded** by Janice Brock that the agenda be accepted as printed. **CARRIED**

4. FINANCE AND STEWARDSHIP REPORT

Income is tracking lower than budgeted while expenses are higher than expected.

5. MINUTES OF LAST BOARD MEETING

MOVED by Joan Kammerer and **Seconded** by Janice Brock that the minutes of the June 20, 2018 meeting be accepted. **CARRIED**

6. BUSINESS ARISING FROM THE MINUTES

- i. Capital Project East Entranceway-timeline to begin work is mid-October. Will engage Dan Gill to provide temporary ramp at Andrew St entrance for accessibility during construction.
- ii. Anniversary Dinner-at the Rec. Centre, beef and food are arranged. Discussed ticket price.

MOVED by Alice MacLean and **Seconded** by Cheryl Masson that the ticket price for the Anniversary Dinner be set at \$20. **CARRIED**

- iii. Fire Inspection-see attached. Property Committee is working on completing all of the required work. The Board expresses their thanks to the Property Committee for their attention to this matter.
- iv. Fire Plan-is being creating by the Property Committee
- v. Constitution and Congregational Meeting-discussed the timing of the proposed meeting. Consensus that it is better at this time to host a Coffee and Conversation time to discuss the constitution, Finance and Stewardship initiatives, and any other issues brought forward. Scheduled for October 14th at 11:30 am.
- vi. Manse Funds-request sent to the Trustees who are meeting on October 14th.
- vii. Steel City Rovers-Event has been advertised and tickets are selling slowly. Heather MacKechnie distributed tickets and posters to Board Members to share. Thank you to Joanne Bowen for her support and work on this project.
- viii. Feedback Cards-have been created to invite congregation to share their suggestions, concerns and compliments. Discussed process for receiving and responding to feedback. Plan to implement mid-October.

MOVED by Joan Kammerer and **Seconded** by Janice Brock that we implement the Feedback cards and that completed cards be directed to the Board Chair and Ministry and Personnel Chair for action. **CARRIED**

7. APPROVAL OF CONSENT DOCKET- Committee Reports

MOVED by Cheryl Masson and **Seconded** by Janice Brock that the consent docket be accepted. **CARRIED**

- i) Ministry and Personnel-Bob Robilliard has volunteered to fill the role of music director for the rest of the year with support from Aaron Neeb. Thank you to both Bob and Aaron for their time and talent.

8. CORRESPONDENCE-

- i) Letter from General Council 43-encouraging our congregation to provide opportunities for Rev. Laurie to share information from General Council
- ii) Letter from Jessica's House-advising us of the services available

9. MINISTER'S REPORT-see attached

- Remembrance Day at Trivitt on November 11th, also involving Caven Presbyterian Church this year
- Ministerial discussed offering a Blue Christmas Service
- Lessons and Carols at Exeter United in partnership with the South Huron Community Choir on Tuesday, December 11th
- Week of Christian Unity January 18th-25th, discussed doing a meal with other churches on January 27th
- Shared report from General Council

10. NEW BUSINESS

- i) Worship time-discussed moving worship to 10:00 am, concerns about choir rehearsal time. Will discuss with choir and re-visit.
- ii) Anniversary Speaker-George Finch will be talking about celebrating community.
- iii) Embracing the Spirit Grant-Heather MacKechnie presented proposal for an Embracing the Spirit growth grant to expand our Community Outreach programming by building partnerships with other agencies and businesses. The proposal includes funding for a part-time, contract, Community Outreach Developer. Discussed forming a sub-committee to oversee the project and position.

MOVED by Cheryl Masson and **Seconded** by Marion Kerslake that Board support the Embracing the Spirit Grant Application. **CARRIED**

- iv) Policy Review-The following updated draft policies have been presented for review: Communications, Privacy, Sexual Misconduct, Emergency Plan, Workplace Violence and Harrassment, and Accessibility.

MOVED by Janice Brock and **Seconded** by Cheryl Masson that the policy review be deferred at this time. **CARRIED**

ADJOURNMENT AND PRAYER

Next Meeting: October 24 @ 7:00 pm

ADJOURNMENT AND PRAYER Rev. Laurie O'Leary closed the meeting with prayer.

Joanne Bowen, Chair

Heather MacKechnie, Secretary

Board Reports June 2018
Minister's Report
Board Meeting 19 September 2018

- ✓ prepared for and officiated wedding June 21 - Ferguson/Leslie
- ✓ attended orientation for General Council 43 Commissioners
- ✓ plan and lead Community Gospel service June 24
- ✓ attended Transition Commission meeting June 26 - 28
- ✓ plan and lead Sunday morning worship 10@10 series in July
- ✓ lead worship at Exeter Villa
- ✓ attended Region 8 Transition Commission meeting July 9
- ✓ met with family and lead funeral for Barry McMillan
- ✓ pastoral visits
- ✓ plan and lead Exeter Cemetery Annual Decoration Day service
- ✓ participated in conference call for Consultants under the UCC Sexual Misconduct Policy
- ✓ attended General Council 43 in Oshawa July 20 - 27
- ✓ attended Transition Commission meeting August 8
- ✓ prepared for and officiated wedding August 25 - Coates/Vienneau
- ✓ participated in webcast - Richard Rohr CONSPIRE 2018
- ✓ attended Finance & Stewardship meeting September 4
- ✓ meeting with Presbytery representatives to begin planning for last Presbytery Meeting November 27
- ✓ attended Sunday School meeting September 5
- ✓ attended Region 8 Transition Commission meeting September 11
- ✓ attended meeting at Hamilton Conference office September 12 on behalf of Huron-Perth Presbytery Pastoral Relations
- ✓ attended London Conference Settlement meeting September 13
- ✓ attended London Conference Education & Students / Internship Education & Supervision Committees meeting September 14
- ✓ attended rehearsal and prepared for and officiated wedding September 15 - Rastin/Kolkman
- ✓ meeting with family re preplanning of funeral
- ✓ attended Ministerial meeting
- ✓ Worship Calendar: Stewardship Series & Creation time continues to October 7
October 7 - World Communion Sunday
October 1 - 4 I will be attending 'United Fresh Start' course @ Five Oaks. This is a pastoral relationship course of the UCC dealing with times of transition.

17 september 2018
Rev. Laurie O'Leary

Property Committee Report

Interim Report On Fire Inspection

We have been making progress to meet the requirements of the Fire Inspection Report that was presented from Chief Andrew Baird of the South Huron Fire Department. To date the following major items have been addressed:

- Battery powered smoke detectors have been placed strategically in the church. It is our recommendation to eventually replace these with battery, wirelessly interconnected smoke detectors throughout the church. One detector activating will set off all the others.
- Theo Electric has been contacted to rewire and install all relevant EXIT signs in the basement and bring the emergency lighting up to date. His time line is late October or early November.
- We are looking for a contractor to work along with Theo Electric to replace all the basement ceiling tile with fire resistive panels. One price has been received for the ceiling panels.
- M&M Painting is working out prices for spraying on a fire restive barrier on the wood panelling in the Andrew Street entrance and the front entrance.
- The door to the janitors' area requires a fire rating. This is being investigated with a ULC door skin attachment that will meet the fire code.
- Storage areas that are being used under the front stairways must be cleared of all combustibles. We are working with the UCW to eliminate all the items that have not been used for some time.

The date on the fire inspection report for completion is for the first of November but there is leeway allowed depending on the timelines of the contractors.

**EXETER UNITED CHURCH
General Operating Budget**

| | for 2018 | Budget | AUG 31/2018 | Short/Over |
|--------------------------------------|-----------------------|-----------------------|-----------------------|----------------------|
| | Annual Budget | August 31/2018 | Actual | |
| INCOME | | | | |
| Local Envelopes | \$ 91,000.00 | \$ 50,621.00 | \$ 38,461.70 | \$ (12,159.30) |
| Local PAR | \$ 65,000.00 | \$ 41,709.00 | \$ 41,709.00 | \$ - |
| Local Loose | \$ 4,200.00 | \$ 2,560.00 | \$ 1,425.15 | \$ (1,134.85) |
| Benevolent | \$ 4,000.00 | \$ 2,420.00 | \$ 1,700.00 | \$ (720.00) |
| UCW | \$ 15,000.00 | \$ 7,500.00 | \$ 5,000.00 | \$ (2,500.00) |
| Room Use | \$ 10,000.00 | \$ 6,600.00 | \$ 5,726.00 | \$ (874.00) |
| Trustee Transfers /Insurance/Housing | \$ 8,400.00 | \$ 8,400.00 | \$ 6,307.96 | \$ (2,092.04) |
| Fund Raising/Misc Income | \$ 3,000.00 | \$ 1,500.00 | \$ 25,875.62 | \$ 24,375.62 |
| Vista Income | \$ 5,000.00 | \$ 2,500.00 | \$ - | \$ (2,500.00) |
| TOTAL INCOME | \$ 205,600.00 | \$ 123,810.00 | \$ 126,205.43 | \$ 2,395.43 |
| EXPENSES | | | | |
| WORSHIP MINISTRY | \$ 69,155.60 | \$ 46,775.25 | \$ 49,747.47 | \$ (2,972.22) |
| LEARNING MINISTRY | \$ 67,595.60 | \$ 45,652.75 | \$ 47,227.73 | \$ (1,574.98) |
| CARING MINISTRY | \$ 67,595.60 | \$ 45,652.75 | \$ 47,227.73 | \$ (1,574.98) |
| REACHING OUT MINISTRY | \$ 21,160.20 | \$ 14,446.75 | \$ 15,209.37 | \$ (762.62) |
| TOTAL EXPENSES | \$ 225,507.00 | \$ 152,527.50 | \$ 159,412.30 | \$ (6,884.80) |
| EXCESS INCOME/EXPENSES | \$ (19,907.00) | \$ (28,717.50) | \$ (33,206.88) | \$ (4,489.37) |
| Mission & Service Envelopes | | | \$ 9,719.50 | |
| Mission & Service PAR | | | \$ 6,518.00 | |
| | | | \$ 16,237.50 | |

NOTE: MISC Income includes \$23854.79 from Calvary