

Meeting Held: December 3, 2018 7:00 pm

Present: Rev. Laurie O'Leary, Ann Johns, Janice Brock, Joanne Bowen, Marion Kerslake, Stephen Platts, Lois Godbolt
Treasurer: Lynn Alderdice, Secretary: Heather MacKechnie

Regrets: Alice MacLean, Joan Kammerer, Cheryl Masson

Quorum was present

1. OPENING PRAYER AND REFLECTION

Rev. Laurie read a prayer and reflection from Piloting Faith

2. CIRCLE CONVERSATION-Coffee and Conversation

- Reviewed Ministry and Mission Profile and Priorities, including Core Values, Bedrock Beliefs and Motivating Vision

3. APPROVAL OF AGENDA

MOVED by Ann Johns and **Seconded** by Lois Godbolt that the agenda be accepted as printed. **CARRIED**

4. FINANCE AND STEWARDSHIP REPORT

Very significant gap between income and expenses continues. Have reached out to congregation for support.

Finance and Stewardship and Board members will reach out to people on our disengaged list.

UCW donated \$5,000 to the general fund and \$9,000 for projects to be determined.

2019 Budget has an increased focus on fundraising. Suggested a fundraising committee to help reach our goals. Co-ordinate our schedule of events to avoid duplication.

MOVED by Stephen Platts and **Seconded** by Marion Kerslake that the Board accept the report as presented. **CARRIED**

5. MINUTES OF LAST BOARD MEETING

MOVED by Ann Johns and **Seconded** by Lois Godbolt that the minutes of the October 24, 2018 meeting be accepted. **CARRIED**

6. BUSINESS ARISING FROM THE MINUTES

- i. Capital Project East Entranceway-construction is underway, door is expected to arrive in approximately 2 weeks.
- ii. Fire Inspection-Will provide the attached report to congregation regarding the fire inspection.
- iii. Fire Inspection-pending
- iv. Fire Plan-is being creating by the Property Committee
- v. Feedback Cards-co-ordinated by Joan and Joanne, form on the website is sent to confidential e-mail, two issues have been addressed already
- vi. Grant Update-Embracing the Spirit growth grant application was not approved, we have been encouraged to apply for an innovation grant in January, the grant would be used to expand our community garden initiative.

MOVED by Ann Johns and **Seconded** by Lois Godbolt that the support the new grant application.

- vii. Policy Review-defer, will review one policy per meeting in the new year

7. APPROVAL OF CONSENT DOCKET- Committee Reports

MOVED by Ann Johns and **Seconded** by Lois Godbolt that the consent docket be accepted.

CARRIED

8. MINISTERS REPORT

- i) Spiritual Care Team Training held in November, volunteers coming forward
- ii) Membership and Visitation and Worship and Music Committees have not met this fall
- iii) Will be requesting that the Trustees prepare to have funds ready for the East Entrance construction and the fire inspection remediations.
- iv) Concern about Christmas lights being left plugged in
- v) Concern about process for ensuring doors are locked when the building is not in use
- vi) Asked Board members present if they would be continuing on the Board for 2019

9. CORRESPONDENCE-

- i) Letter from Huron County Foodbank Distribution Centre requesting support-will receive the offering from Lessons and Carols
- ii) Letter from Christmas Bureau requesting support-have supported through Sunday School and gift collection
- iii) Letter from United Church of Canada thanking Rev. Laurie and Exeter United Church for Rev. Laurie's service on the Candidacy Board
- iv) Suggestion for fundraiser from Lynda and Peter Moseley-Williams for selling scones and hot cross buns. Would start with scones at Valentine's Day to assess interest, then would do a larger campaign at Easter with hot cross buns and scones.

10. NEW BUSINESS

- i) Annual Meeting on February 24 during worship, will bring forward the new constitution for approval
- ii) Office will be closed December 24-28, open December 31st
- iii) Overhead radiators in the basement are a potential safety hazard, Property committee will investigate and take necessary measures
- iv) Discussed Christmas Eve offering.

MOVED by Ann Johns and **Seconded** by Lois Godbolt that the Christmas Eve offering go to the Benevolent Fund. **CARRIED**

ADJOURNMENT AND PRAYER

Next Meeting: January 23 @ 7:00 pm

ADJOURNMENT AND PRAYER Rev. Laurie O'Leary closed the meeting with prayer.

Joanne Bowen, Chair

Heather MacKechnie, Secretary

MINISTER'S REPORT TO THE BOARD
28 November 2018

- Study Leave – week of October 22, 2018
- Attended/facilitated meeting of Region 8 Transition Commission
- Conducted rehearsal and Boughner wedding
- Attended Candidacy Board training
- Attended Church Bazaar
- Lead Remembrance Day service at the Cenotaph, participated in the worship service at Trivitt and attended Legion Banquet
- Study Leave – week of November 12, 2018
- Participated in conference call with United Church Consultants under the Sexual Misconduct Policy
- Participated/facilitated conference call meeting of Region 8 Transition Commission
- Attended Presbytery Executive meeting
- Attended Pastoral Relations meeting re Palmerston/Moorefield/Fordwich
- Created curriculum for and lead Spiritual Care Team training
- Facilitated Tuesday Pause
- Attended Sunday School appreciation dinner
- Attended Legion General meeting
- Attended Staff Christmas dinner
- Attended Final Presbytery meeting

22 november 2018 Rev. Laurie O'Leary

Board report from Ministry and Personnel:

I am happy to report that our Music Accompanists (Lana and Doug) and our Music Directors (Bob and Aaron) are pleased with the current arrangements and will continue with their respective responsibilities into 2019.

UCW Report

The Annual Country Christmas Bazaar raised \$8382.80

Report to Congregation re: Fire Inspection

As part of our ongoing efforts to be a safe space for all who attend and/or use the church building, the Board, in consultation with the Property Committee, requested an inspection of the building by the local fire department.

That inspection report can be accessed from the office if you are interested in the specifics.

In general terms, the following work is required to address deficiencies:

<i>Project</i>	<i>Method</i>	<i>Estimated Cost</i>
Application of fire proof coating to the wood in the Andrew Street and James Street entrances	M&M Painting have been contracted for this work	\$7,300.00
Replacement of basement ceiling tiles with fire-rated tiles	Ordered and received	\$4,500.00
Installation of fire-rated ceiling tiles	Contracted out	Pending
Electrical work including installation of exit signs, emergency lighting, new light fixtures in some areas downstairs and associated wiring	Theo Electric	\$6,110.00
Fire rated door skin and closing apparatus for door to utility room	Ordered and to be installed	\$200
TOTAL ESTIMATED COST		\$18,110.00

As you can see, this work is required to meet the current Fire Inspection Code to keep us all safe when we are in the church building.

We would appreciate your financial support towards this project. Any shortfall in funding will come from Trustee funds.

**EXETER UNITED CHURCH
General Operating Budget**

	for 2018	Budget	Oct 31/2018	Short/Over
	Annual Budget	October 31/2018	Actual	
INCOME				
Local Envelopes	\$ 91,000.00	\$ 67,000.00	\$ 52,723.70	\$ (13,057.30)
Local PAR	\$ 65,000.00	\$ 50,930.00	\$ 52,149.00	\$ -
Local Loose	\$ 4,200.00	\$ 2,880.00	\$ 1,768.45	\$ (1,111.55)
Benevolent	\$ 4,000.00	\$ 3,340.00	\$ 2,290.00	\$ (1,050.00)
UCW	\$ 15,000.00	\$ 7,500.00	\$ 5,000.00	\$ (2,500.00)
Room Use	\$ 10,000.00	\$ 8,300.00	\$ 6,921.00	\$ (1,379.00)
Trustee Transfers /Insurance/Housing	\$ 8,400.00	\$ 8,400.00	\$ 6,307.96	\$ (2,092.04)
Fund Raising/Misc Income	\$ 3,000.00	\$ 2,500.00	\$ 28,452.40	\$ 25,952.40
Vista Income	\$ 5,000.00	\$ 2,500.00	\$ -	\$ (2,500.00)
TOTAL INCOME	\$ 205,600.00	\$ 153,350.00	\$ 155,612.51	\$ 2,262.51
EXPENSES				
WORSHIP MINISTRY	\$ 69,155.60	\$ 53,447.70	\$ 59,871.58	\$ (6,423.88)
LEARNING MINISTRY	\$ 67,595.60	\$ 52,713.70	\$ 58,523.44	\$ (5,809.74)
CARING MINISTRY	\$ 67,595.60	\$ 52,713.70	\$ 58,523.44	\$ (5,809.74)
REACHING OUT MINISTRY	\$ 21,160.20	\$ 16,680.00	\$ 18,589.24	\$ (1,909.24)
TOTAL EXPENSES	\$ 225,507.00	\$ 175,555.10	\$ 195,507.70	\$ (19,952.60)
EXCESS INCOME/EXPENSES	\$ (19,907.00)	\$ (22,205.10)	\$ (39,895.19)	\$ (17,690.09)
Mission & Service Envelopes			\$ 10,780.00	
Mission & Service PAR			\$ 9,848.00	
			\$ 20,628.00	

NOTE: MISC Income includes \$23854.79 from Calvary

We have a very significant year- to- date gap between expenses and income primarily due to less giving's being received.

This gap is understated by approx. \$13,000.00 based on the net impact of Trustee Fund transfers for incurred expense (\$10,000.00) and funds received from Calvary United Church in Dashwood. (\$23,854.79)

2018 budget was approved with a gap between expenses and income based on a plan to generate additional income during the year through fund raising activities. To date, we have raised approximately \$2600 but confirmed future activities cannot possibly raise sufficient funds to address the remaining gap. Significant additional giving's are needed.