

Meeting Held: June 26, 2019 7:00 pm

Present: Rev. Laurie O'Leary, Ann Johns, Janice Brock, Joanne Bowen, Joan Kammerer, Lois Godbolt, Marion Kerslake, Stephen Platts

Treasurer: Lynn Alderdice, Secretary: Heather MacKechnie

Regrets: Cheryl Masson, Alice MacLean

Quorum was present

1. OPENING PRAYER AND REFLECTION

Rev. Laurie read a prayer and reflection from Gifts in Open Hands

2. CIRCLE CONVERSATION

i) Feedback from Coffee and Conversation-see attached

- Discussion: received an additional feedback card
- Community connections and outreach work identified as a priority
- Spiritual Care concerns-Rev. Laurie clarified roles and training
- To follow up on the information received we will:
 - connect with Worship and Spiritual Care regarding suggestions about music and worship
 - connect with Aaron Neeb re: Cultural Collective
 - connect with all teams to share feedback and suggestions relevant to their work
- Will plan a fall coffee and conversation to discuss and create a plan for capital projects

3. APPROVAL OF AGENDA

Additions under new business: Anniversary Dinner and Letter re: Casino

MOVED by Ann Johns and **Seconded** by Lois Godbolt that the agenda be accepted as amended.

CARRIED

4. FINANCE AND STEWARDSHIP REPORT

- Financial Report received. Attached to the minutes.

- Currently doing relatively well, tracking close to budget for both income and expenses
- Sub-committee completed a review of our membership list. Based on the criteria of families showing involvement through attendance, financial support, or participation in programs and activities in the last 5 years the committee recommends that 3 families be marked as inactive and 100 families be deleted from Churchwatch. In addition it is recommended that all members from these households be removed from the historic roll. See appendix.

MOVED by Ann Johns and **Seconded** by Stephen Platts that the Leadership Team accept the recommendation and proceed with the deletion of 100 households from ChurchWatch and the Historic Roll and re-classify 3 households as inactive. **CARRIED**

- Discussion regarding Capital expenses and allocation of available funds. Summary of Capital Projects was received. Attached to the minutes. Discussed allocation of funds received from Dashwood United Church, the estate of Jean Palmer and the Memorial Fund.

MOVED by Joan Kammerer and **Seconded** by Janice Brock that the Capital Project expense shortfall be paid using funds from Dashwood United Church, Jean Palmer's estate and the Memorial Fund at the discretion of the Finance and Stewardship Team. **CARRIED**

- Thank you cards to be sent to all individuals who contributed to the Capital Projects acknowledging their gift and where it was used.
- Finance and Stewardship Givings program planned for fall with letters being sent out after Thanksgiving. Rev. Laurie will do a sermon series beginning in September leading up to the letter campaign. Letters will have improved customization using a custom data extract through our ChurchWatch program.

MOVED by Lois Godbolt and **Seconded** by Janice Brock that the Financial Report be accepted as presented. **CARRIED**

5. MINUTES OF LAST LEADERSHIP TEAM MEETING

MOVED by Ann Johns and **Seconded** by Lois Godbolt that the minutes of the May 22, 2019 meeting be accepted as printed. **CARRIED**

6. BUSINESS ARISING FROM THE MINUTES

- i. Fire Plan-received draft Fire Plan. Discussed concerns regarding assigned roles for fire safety and monitoring of existing fire safety equipment. Joan Kammerer and Joanne Bowen will co-ordinate with Property Team to address concerns.
- ii. Overhead Radiators-outstanding
- iii. Safety Deposit Box-have exhausted all possibilities and will request that the bank drill the safety deposit box as approved at the last Leadership Team meeting. Cost will be approximately \$100-\$200

7. TEAM REPORTS

- Received Trustees Report and Communications Report. Attached to the minutes.
- Trustees report:
 - Meatpie Ladies are willing to contribute funds from their investment for Capital Projects. Recommend that this be tabled until we create a Capital Project plan in the fall with input from the congregation.
 - Discussed investment coming due in August, suggested it be re-invested for 1 year in consultation with Finance and Stewardship Team.
 - Discussed housing allowance transfer, Lynn and Rev. Laurie to investigate.
- Communications Report:
 - Discussed plan to promote available space rental/usage to community groups-see attached report.

MOVED by Ann Johns and **Seconded** by Lois Godbolt that the recommended plan for space rental be carried out.

CARRIED

- Discussed further exploration of Next Steps resources by collaborating with Teams
- Discussed Stone Soup program for possible future implementation

8. MINISTER'S REPORT

- Upcoming baptism of Emma Ann Murray on July 7, 2019

MOVED by Joan Kammerer and **Seconded** by Ann Johns that the baptism of Emma Ann Murray be approved.

CARRIED

- Peter and Lynda Mosely Williams have requested to transfer their membership to Exeter United Church from Trinity United Church in North Bay

MOVED by Lois Godbolt and **Seconded** by Janice Brock that above transfer be accepted. **CARRIED**

- Summer 10 @ 10 begins June 30th with July's sermon series being The Gospel According to Dr. Sues
- Music accompanist coverage and pulpit supply have been arranged for the summer months

9. CORRESPONDENCE

- i) Donation of \$500 to the Benevolent Fund and card received from the Dove's Nest. Thank you card has been sent.

10. NEW BUSINESS

- i) VISTA account signing officers

MOVED by Marion Kerslake and **Seconded** by Ann Johns that the Libro VISTA account #3334844 signing officers be changed as follows: remove Carol Brisbin and add Dianne Shapton. **CARRIED**

- ii) Anniversary Dinner-planned for October 20. Discussed options, consensus to plan for dinner at Exeter United Church. Janice Brock will take the lead.
- iii) Casino-letter from Ministerial requesting support with letter to municipality regarding concerns about the possibility of a casino in the community. The information and statistics presented in the letter are outdated. Consensus that Rev. Laurie not sign the letter.
- iv) Discussed mis-conception re: Courtesy Car availability. Will communicate the current process with the congregation.

ADJOURNMENT AND PRAYER

Rev. Laurie O'Leary closed the meeting with prayer.

Next Meeting: September 25, 2019 @ 7:00 pm

Joanne Bowen, Chair

Heather MacKechnie, Secretary

Coffee and Conversation Summary-May 2019

How are we doing as a faith community?

- Heather and Stephen, the program they are studying is a bonus for the faith community-it is a win/win!
- Greeting before the service is great
- Heather has brought community dinners-bravo
- Heather is doing well
- We believe Aaron is doing a good job with youth outreach. How do they “float their boat” financially? Could we speak to Aaron and offer financial help?

What do you like about Exeter United Church?

- Friendly
- Music
- Message from the bible related to today
- Food
- Movie night
- Greeters at doors

Note for Property: major issues with lock on Main Door (James St)

Do you have any suggestions for new things we could try?

- Guest singer/singers maybe once a month
- Need leaders and youth programs
- Need music leadership when the choir is not present
- Consider Peter Snell et al for occasional service
- Post events in Jim Bearrs column as well as weekly ad
- Trustees-window ledges need to be painted

- Consider offering a service that is not on Sunday and following a format that is very unstructured/different to appeal to younger people who want something spiritual but different-need to persevere, takes time to build up
- Consider something that tries to help with youth mental health, general mental health issues-could be co-ordination of information, providing space for other groups
- Bring more old (well known) hymns into services
- Bring new/guest/other people in to perform music
- Use hymns/music more conducive to congregational participation (active, easy to sing, dance)
- Do the collection/offering differently ie. drop off as come in, still say words
- Future (way down the road)
 - Sanctuary into concert hall
 - Dispense with pews and go with collapsible chairs which are stackable and comfortable
 - Make the sanctuary more of an asset (use space for things like community plays)
- It was acknowledged that Heather is doing a great job and it was important to support her. There was concern that she could “ burn out “ as she has such a big role. It was suggested that we could help support her with a part time assistant to do the more mundane secretarial things in her job description. This assistant would allow Heather greater concentration and time in the community services area.
- There was a request from one person to have more detail in the financial report.
- Also some concern was expressed about the Membership and Pastoral Care Team. It was not understood why the special training is needed to visit the nursing home residents. Maybe we need better communication as to what would be expected of the visitors. Seems to be a fear of the unknown so people aren't coming forward.

EXETER UNITED CHURCH
General Operating Budget

	for 2019	Budget	May 31/19	Short/Over
	Annual Budget	May 31/19	Actual	
INCOME				
Local Envelopes	\$ 91,000.00	\$ 29,060.00	\$ 26,259.85	(2,800.15)
Local PAR	\$ 65,000.00	\$ 27,850.00	\$ 27,907.50	57.50
Local Loose	\$ 4,200.00	\$ 1,600.00	\$ 856.80	(743.20)
Benevolent	\$ 4,000.00	\$ 1,620.00	\$ 460.00	(1,160.00)
UCW	\$ 10,000.00	\$ -	\$ 5,000.00	5,000.00
Room Use	\$ 10,000.00	\$ 4,250.00	\$ 3,335.00	(915.00)
Trustee Transfers /Insurance/Housing	\$ 8,400.00	\$ -	\$ -	-
Embracing the Spirit Grant	\$ -	\$ -	\$ 4,000.00	4,000.00
Fund Raising/Misc Income	\$ 10,000.00	\$ 2,000.00	\$ 2,564.32	564.32
Vista Income	\$ 5,000.00	\$ -	\$ -	-
TOTAL INCOME	\$ 207,600.00	\$ 66,380.00	\$ 70,383.47	4,003.47
EXPENSES				
WORSHIP MINISTRY	\$ 69,812.60	\$ 29,185.15	\$ 29,570.19	(385.04)
LEARNING MINISTRY	\$ 67,809.60	\$ 28,826.65	\$ 28,565.38	261.27
CARING MINISTRY	\$ 67,809.60	\$ 28,826.65	\$ 28,565.37	261.28
REACHING OUT MINISTRY	\$ 21,348.20	\$ 9,021.23	\$ 9,158.74	(137.51)
TOTAL EXPENSES	\$ 226,780.00	\$ 95,859.68	\$ 95,859.68	-
EXCESS INCOME/EXPENSES	\$ (19,180.00)	\$ (29,479.68)	\$ (25,476.21)	4,003.47
Mission & Service Envelopes			\$ 5,376.00	
Mission & Service PAR			\$ 5,707.50	
Cyclone Appeal		\$ -	\$ 500.00	
			\$ 11,583.50	

"Income and expenses both tracking close to budget .

Expenses include Insurance costs which will be offset by Trust Fund Fund transfers.

No Significant issues or concerns."

**SUMMARY
CAPITAL PROJECTS
EXETER UNITED CHURCH
2017 - 2019**

<u>Name of Project</u>	<u>Project Cost</u>	<u>Project Shortfall</u>
Office Project	\$ 4,906.57	\$ 4,061.32
East Entrance	\$45,617.27	\$ 7,576.44
Waterline	\$ 6,822.87	\$ 4,222.87
Pointing/Painting	\$ 7,910.00	\$ 5,910.00
Fire Safety Upgrade	<u>\$21,749.89</u>	<u>\$20,749.89</u>
TOTALS:	\$87,006.60	\$42,520.52

Trustee Team report

- Trustees met on Sunday, June 23
- discussed further appeal for donations towards capital projects. A special newsletter type piece will be created for distribution
- Kevin Varley, insurance agent, will be invited to next meeting in September to discuss insurance and current coverage
- Property Team reported that they have spoken with a contractor re north end eavestrough and breaches in the drywall in the boiler room.
- M&M will be looking after the parking lot line painting.
- Financial Report - confirmed that the investment coming due August 1 in the amount of \$30,000.00 is not to be renewed.
- Meat Pie Ladies have approached Trustees - \$10,000.00 investment - best use of those funds towards capital project.
- Helen Coates will be speaking with Sharon Chappel concerning this.

submitted by
Rev. Laurie O'Leary
24 June 2019

Communications Report

Summer projects:

1. Marketing availability of space rental
 - a. Recommend more inclusive/open names for rooms ie. Worship Centre, Social Hall
 - b. Recommend updated signage inside church with room names and locating bathrooms etc.
 - c. Hold an open house for leaders of your community's nonprofit, charitable, educational and arts organizations to tour the available spaces.
 - d. Have created new section on website to access room rental information including pictures, will leverage social media, weekly newspaper ad, flyers/invitations sent to local agencies, businesses and groups
 - e. Permission to actively seek tenant for unused office space in basement (Ella Hern room)-preferably social agency that aligns with our values

2. Next Steps-so you come to church now what? Resource both print and online with links and options to engage beyond Sunday morning. Includes spiritual practices, volunteer opportunities, donation opportunities, information on baptism, confirmation, would love to be able to include a small group for spiritual exploration (need someone to run)

3. Stone Soup Program- The Stone Soup Network which was launched from Windermere United Church, pairs people in the community with talents or other things to offer with people in the community who need those things. In describing the inspiration behind the project, Rev. Alexa Gilmour told of visiting a neighbourhood hairstylist to ask about haircuts for the refugee family who were staying in the church, and getting the response: "I have been wanting to do something to help others, but I didn't know what I could offer since all I know how to do is to cut hair." Will explore ways to implement this in our community. A template is being created that will be adaptable to different communities. Will look into accessing and using the template to initiate program here.

MINISTER'S REPORT TO THE LEADERSHIP TEAM***26 June 2019***

- ✓ Attend and lead Regional Meeting in Pt Elgin
- ✓ Met with Office of Vocation Minister re SWO Candidacy Board
- ✓ Attended handover meeting of Regional Council Transition Commission to Regional Council Executive
- ✓ Attended Online Training - SWO Candidacy Board
- ✓ Attended Friendship Tea at Exeter Villa
- ✓ Pastoral Visits - South Huron Hospital and Stratford Hospital
- ✓ Worship leadership for covenanting service of Cathy Larmond and Clinton United Church on behalf of the Regional Council
- ✓ Pastoral visiting
- ✓ Attended and facilitated interview days for SWO Candidacy Board
- ✓ Leadership of Trustee Team meeting
- ✓ Met with couple re renewal of marriage vows in 2020
- ✓ Met with family re baptism of Emma Murray

24 june 2019

Rev. Laurie O'Leary