**EXETER UNITED CHURCH LEADERSHIP TEAM MINUTES**

**Meeting Held: Tuesday, June 21, 2022 7:00 pm, Exeter United Church**

Present: Rev. Laurie O’Leary, Ann Johns, Alice MacLean, Larry Wein and Laurie Johnston (recording secretary)

Regrets: Stephen Platts and Shirley Hayes

**Check In / Opening Prayer**

- Ann Johns welcomed everyone and it was decide Rev. Laurie would be acting as chairperson. Rev. Laurie opened with prayer.

**Approve Agenda**

**-** Ann Johns added to Capital Projects, as amended, was approved by consensus.

**Approve Minutes of Leadership Team Meeting – May 17, 2022**

- The Minutes of the Leadership Team Meeting of May 17, 2022 were approved by consensus.

**Matters Arising**

1. Church Hub – Church Profile & Living Faith Story (defer)
2. Community of Faith Self-Assessment (defer)

**Finance and Stewardship Report (Ann Johns)**

- there is no report for May 2022

**Office Communication / Correspondence Report (Laurie Johnston)**

1. Hay Communication – new telephone system and telephones were going to have to be installed – decision was to stay with Ringcentral.
2. Software/Hardware Update – Sanctuary and Rev. Laurie’s computer are installed and updated. Waiting on new program for Office computer, I will follow-up with Al from LRVV Computers.
3. Healthy Lifestyles – new group using Social Hall every Wednesday from 4pm to 5:30 pm as part of the outreach program. I will follow-up with Linda Nakamura for more details on their group and about the storage of a scale.

**South Huron Arts Center – update (Ann Johns)**

1. The logo has been designed & approved
2. Website is up and registration for programs begins in August
3. $4,000 grant has been received
4. Joanne, Barb and Barb have been cleaning the basement preparing for the Arts Centre
5. Construction is set to begin on the Social Hall for Monday, June 27, 2022
6. Larry Wein is to have the piano, 1 fridge, the quilt hanging and wall shelf removed prior to June 27th.
7. Ann Lindenfield is to have the freezer defrosted and cleaned by June 27th.

**Capital Projects (Ann Johns)**

1. Phase 1 has been approved by Ann Johns, Rev. Laurie, Ken Coates and Don MacCaffery.
2. There will be a site visit on June 28th at 10 am with Ann Johns, Rev. Laurie and 2 architects and 2 engineers.
3. Sanctuary Doors – awaiting quote from D & d Glass.
4. Cheryl Mason is joining the Ministry and Personnel Team.
5. With Joan Kammerer retirement Ann Johns will be taking on the position of Feedback Administrator

**Ministers Report (Rev. Laurie)**

1. Report as provided with meeting information
2. Church insurance invoice was received at $12,000.00. $9,000.00 was for the building, liability etc., $3,000.00 is a group deductible for the Church Hub. Rev. Laurie is to speak to the trustees with regards to finding a new insurer.
3. Rev. Laurie announced her resignation effective for September 4, 2022. It is with regrets that Leadership Team accepted her resignation. Rev. Laurie will advise the congregation of her decision in the next few days by e-mail and mail.
4. **MOTION** to accept Rev. Laurie’s resignation effective September 4, 2022.

Alice MacLean / Ann Johns

 **CARRIED**

**New Business**

1. There is no new business at this meeting.

**Meeting Adjourned** at 8:00 pm

Next Meeting: Tuesday, September 20, 2022, 7:00 pm (in person)