

Meeting Held: October 25, 2017 at 7:00 pm, Exeter United Church

Present: Joan Kammerer, Rev. Laurie O'Leary, Cheryl Masson, Janice Brock, Stephen Platts, Ann Johns, Ena deHaan, Eleanor Clark, Lois Godbolt
Treasurer: Lynn Alderdice, **Secretary:** Heather MacKechnie,

Regrets: Alice MacLean, Brenda Turner

1. OPENING PRAYER AND REFLECTION: Rev. Laurie O'Leary read from Prayer Seeds by Joyce Rupp

2. APPROVAL OF AGENDA

MOVED by Stephen Platts and **Seconded** by Ann Johns that the agenda be accepted as printed.

CARRIED

3. DISCUSSION AND REVIEW OF TELLING OUR STORY AND CONSTITUTION

Reviewed our Ministry and Mission Profile

Reviewed Constitution

Currently have three committees with no chairs: Worship and Music, Finance and Stewardship and Ministry and Visitation. Christian Development and Outreach is struggling, has not met in over a year.

We are at a crossroads, need to consider a new way of looking at leadership, consider working groups, teams for specific projects. Have started looking at ways to change, committees are examining their current job descriptions to see what is still relevant.

Discussed need to look at both Board and Committee structure. Consider asking people to work on short term commitment activities and projects. Ask, do we need to continue doing all of the things that we are doing? Can we change how we are doing things? I.e. moving from a formal parliamentary form to a consensus form at meetings.

NEXT STEPS: Gather information from Committees.

Work with Board to create new model of organizational structure. Gather Committee feedback by mid-November to see what they are currently doing.

Looking for Board involvement at next Board meeting.

4. TREASURER'S REPORT-see attached

Highlights:

Continued downward trend in local givings

24% of givings came in December last year so there is still hope

VISTA income is down from previous years

Committees to present budgets by mid-November

5. MINUTES OF LAST BOARD MEETING

MOVED by Ann Johns and **Seconded** by Cheryl Masson that the minutes of the September 27, 2017 meeting be accepted as printed.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

i) Pro-Musica Report

Donation \$2445.21

MOVED by Janice Brock and **Seconded** by Lois Godbolt that the donation be rounded up to \$2500.00

Discussion. Treasurer still waiting on some paperwork, some discrepancies. Motion rescinded until finances corrected. Revisit in November.

ii) Transformational Leadership Workshop

Attended by Rev. O'Leary, Ann Johns, Joan Kammerer, Stephen Platts, and Heather MacKechnie.

Received information and book. Will present to the Board in the future.

iii) Community Choir Update- Met with South Huron Community Choir and presented the following potential proposals: SHCC sing at some church services (i.e.: Nov. 5), pay for the tuning of the piano and organ, percentage of profits for concerts; 25% in the church and 10% out of the church. At this time we haven't had a response.

7. APPROVAL OF CONSENT DOCKET- Committee Reports

MOVED by Eleanor Clark and **Seconded** by Janice Brock that the consent docket be approved.

CARRIED

Discussed feedback on communion.

Pew ropes donated by Janice Brock and Custom Covers.

Discussed Committee Budget Formats.

8. CORRESPONDENCE

- i) Legion Remembrance Day Letter
Lois Godbolt will lay the wreath on behalf of Exeter United Church

9. MINISTER'S REPORT-see attached

Correction-November 19th for Study Leave
430 boxes of Kraft Dinner for Foodbank!

Baptisms: Sawyer Mudge and Bria Meidinger, November 12, 2017
Conor McBride, December 3, 2017

MOVED by Ann Johns and **Seconded** by Stephen Platts that the above baptisms be approved. **Abstention Cheryl Masson** **CARRIED**

Report from Karen Brintnell, bulk of her work to date has been on Pro- Musica. Met with Rev. Laurie and Heather to divide responsibilities.

Tom Prout and the Trustees approached Presbytery for approval and funding for our capital project. We received approval and \$10,000 from their Visioning Fund for the East Entranceway.

For the Congregational meeting Board members can review Arn Mather's Opinion Paper, Article Leading Ideas-Does Your Faith Community Live Out of Memory or Imagination. Come prepared to discuss where we are now, where we are going?

9. NEW BUSINESS

- i) Computer network upgrades

Heather presented proposal to upgrade our storage and back up for the office computers including:

- A NAS (network attached storage) device to house documents etc.
- Two hard drives to act as a mirror and ensure data is safe
- Two hard drives to be plugged into the NAS to use in rotation to ensure that we have a current backup of all important data off site in case something should happen.

Cost is \$700 plus taxes and a little bit of labour.

MOVED by Ann Johns and **Seconded** by Lois Godbolt that we move ahead with the full solution for data protection. **CARRIED**

It was also suggested that we have a full health check of all the computers and projectors at this time.

Next Meeting November 22, 2017 at 7:00 pm.

ADJOURNMENT AND PRAYER Rev. Laurie O’Leary closed the meeting with prayer.

Joan Kammerer, Chair

Heather MacKechnie, Secretary

Minister's Report Board Meeting 25 October 2017

- ✓ attended meetings of South Huron Community Choir executive, Ministerial, Worship & Music, Trustees, Membership & Visitation, Huron-Perth Presbytery
- ✓ arranged for pulpit supply for Sunday, November 26 and Sunday, December 31
- ✓ leadership of re-dedication of Huron Park monument with Legion
- ✓ attended Pro Musica fundraising concert
- ✓ wedding rehearsal/wedding - Johnson/Annett
- ✓ meeting with Presbytery Pastoral Support Minister, Kevin Steeper
- ✓ participated in Conference Settlement committee conference call
- ✓ wedding rehearsal/wedding - Canning/McRobert
- ✓ attended UCW Fall Rally
- ✓ baptism meeting with Janelle & Shayne Mudge
- ✓ facilitated Tuesday Pause
- ✓ attended Transformational Leadership workshop
- ✓ attended Legacy Giving workshop
- ✓ pastoral visits
- ✓ attend Labyrinth Leadership training workshop
- ✓ prepare and lead worship including World Communion Sunday and Stewardship series
- ✓ Worship Calendar:
 - 29 October 2017
 - Congregational Meeting - New Ventures - Visioning & Dreaming / Finance & Stewardship
 - 5 November 2017
 - Remembrance Sunday (with Trivitt & Legion)
 - 12 November 2017
 - Baptisms x2
 - 19 November 2017
 - Kate Monk - pulpit supply
 - 3 December 2017
 - 1st Advent / Communion

Request a motion to approve baptism of Sawyer Mudge (Janelle Clarke's daughter) and Bria Meidinger(Justine Clarke's daughter) on November 12.

23 October 2017

Rev. Laurie O'Leary

Finance & Stewardship (F&S) Committee Update
October 25, 2017

Meeting held with Joan Kammerer and Rev. Laurie O'Leary.

Agreed on Ann Johns acting as chairperson for the F&S committee for the balance of the year.

Agreed to make changes in financial reporting in order to improve understandability of the operating budget by the board and congregation members.

As of the 2018 budget:

- Moving to a summary level budget & reporting format with high level categories for income and expenses.
- Creating monthly budget amounts to enable tracking of in-month budget versus in-month actuals, and reporting of financial health by high level category.
- Detailed reports/information will be used by F&S committee plus the auditor, as needed.

2018 Budget Next Steps:

- All committee chairs / group leaders to provide input to the 2018 budget by November 15, including an estimate on when these funds will be spent i.e. by month.
- F&S committee will present an initial draft version to the board in November for feedback on the new format and the initial numbers.
- F&S committee will present the proposed final budget to the board in January.

Respectfully submitted,

Ann Johns,

Acting F&S Committee Chairperson

**Worship Committee
Board Report October 25, 2017**

- ✓ the committee's last meeting was a 'virtual/electronic' meeting as a physical face to face meeting did not happen as planned.
- ✓ new pew ropes have been purchased through Custom Covers/Janice Brock
- ✓ Summer worship was successful with a consistent attendance of 60 – 70 even on holiday weekends.
- ✓ A 'Guide for Greeters' has been presented for review and approval. A fresh new list of people interested in this ministry is being created.
- ✓ Communion – Intinction: The feedback was mixed.
- ✓ The committee's description in the constitution is being updated as was agreed at the Leadership meeting held September 14, 2017

UCW REPORT FOR WEDNESDAY, OCTOBER 25, 2017

1. Reminder of the bazaar on Saturday, November 11
2. UCW Anniversary Sunday will be Sunday, April 29, 2018 with Glen Pearson, London, as the guest speaker.

Report for Board Meeting:

Membership & Visitation met October 17.

Refreshment schedule has been set and confirmed to April 2018.

The committee's proposed budget was established and forwarded to the treasurer and current chair of the finance committee.

Discussion continued on our vision for the committee and Exeter United Church.

Carole Hockey
out-going co-chair