

Meeting Held: April 24, 2019 7:00 pm

Present: Rev. Laurie O'Leary, Ann Johns, Janice Brock, Joanne Bowen, Alice MacLean, Stephen Platts, Joan Kammerer, Lois Godbolt
Treasurer: Lynn Alderdice,

Regrets: Marion Kerslake, Cheryl Masson, Secretary: Heather MacKechnie

Quorum was present

1. OPENING PRAYER AND REFLECTION

Rev. Laurie read from "Barefeet and Buttercups" by Ruth Burgess

2. APPROVAL OF AGENDA

MOVED by Ann Johns and **Seconded** by Janice Brock that the agenda be accepted as printed. **CARRIED**

3. FINANCE AND STEWARDSHIP REPORT

- Financial Report received. Attached to the minutes.
- No significant changes
- Transferred \$20,000 from Memorial Fund into general account to temporarily cover the operating loan due to capital expenses
- Have not received remaining invoices for work on the East Entranceway project
- \$4,000 grant from Embracing the Spirit for the Community Garden project has been deposited
- Membership update list update:
 - Current software not sufficient for managing data the way we would like
 - Alternative software programs have been investigated
 - Not ready to switch software at this time, but will continue with thorough update of our membership list

4. MINUTES OF LAST LEADERSHIP TEAM MEETING

Correction in the spelling of Mary Lou Thomson's name,

MOVED by Joan Kammerer and **Seconded** by Ann Johns that the minutes of the March 27, 2019 meeting be accepted as amended. **CARRIED**

5. BUSINESS ARISING FROM THE MINUTES

- i. Fire Plan-pending
- ii. Overhead Radiators-pending
- iii. Policy Review-Communications Policy, discussed revisions, will re-visit at next meeting
- iv. Policy Review-Privacy Policy, discussed role of "privacy officer", agreed that "privacy officer" should be Leadership Team Chair and Ministry and Personnel Chair
- v. Safety Deposit Box-still investigating, will have to pay to drill if unable to locate the key

6. TEAM REPORTS

- i) Trustee Team Report
 - Met on April 14, 2019
 - Discussed ongoing property issues
 - Investigating Libro account
 - Reviewed job responsibilities as per new Manual 2019
 - Rev. Laurie is the acting chair
- ii) Worship and Spiritual Care
 - Meeting April 17, 2019 with 8 people in attendance
 - Reviewed Team job description
 - Reviewed greeters and discussed challenges, Alice MacLean volunteered to assist Cheryl Redegeld
 - Ushers responsible for locking up on Sunday
 - May 12, 2019 will be last day for choir until September, 2019
 - Discussed delivering bulletins to the Villa
 - June 23, 2019 Ecumenical Service? Looking for someone to take leadership
 - Need to review newsletter delivery
 - Audrey Pooley will continue to send Sunshine Cards

7. MINISTER'S REPORT

i) Upcoming weddings

- May 4, 2019 Jeanette Palmer/Brett MacLachlin
- May 10, 2019 Christine Parsons/Peter Moore
- July 5, 2019 Denise Troyer
- July 27, 2019 Charles Graham/Crystal Yaroslowsky-Babin
- August 31, 2019 Chelsey Mader/Matt Rodger

MOVED by Stephen Platts and **Seconded** by Janice Brock that the above weddings be approved.

CARRIED

- ### ii) Pulpit supply for Rev. Laurie's study leave and vacation is as follows: May 12 Kerry Stover, May 19 and May 26 Heather MacKechnie

iii) **CORRESPONDENCE-none**

iv) **NEW BUSINESS**

- ### i) Spring Coffee and Conversation-for feedback re: new constitution and changes. Planned for May 26th after church.
- ### ii) Governance Workshop, May 8, 2019 @Siloam United Church-cost is \$200 for church to participate. Ann Johns, Alice MacLean, Joanne Bowen, Lois Godbolt and Janice Brock will plan to attend.

8. ADJOURNMENT AND PRAYER

Rev. Laurie O'Leary closed the meeting with prayer.

Next Meeting: May 22, 2019 @ 7:00 pm

Joanne Bowen, Chair

Heather MacKechnie, Secretary

**EXETER UNITED CHURCH
General Operating Budget**

	for 2019 Annual Budget	Budget March 31/19	Mar. 31/19 Actual	Short/Over
INCOME				
Local Envelopes	\$ 91,000.00	\$ 21,190.00	\$ 12,089.00	\$ (9,101.00)
Local PAR	\$ 65,000.00	\$ 16,710.00	\$ 16,728.50	\$ 18.50
Local Loose	\$ 4,200.00	\$ 960.00	\$ 158.75	\$ (801.25)
Benevolent	\$ 4,000.00	\$ 700.00	\$ 190.00	\$ (510.00)
UCW	\$ 10,000.00	\$ -	\$ -	\$ -
Room Use	\$ 10,000.00	\$ 2,550.00	\$ 1,775.00	\$ (775.00)
Trustee Transfers /Insurance/Housing	\$ 8,400.00	\$ -	\$ -	\$ -
Embracing the Spirit Grant	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00
Fund Raising/Misc Income	\$ 10,000.00	\$ -	\$ 625.53	\$ 625.53
Vista Income	\$ 5,000.00	\$ -	\$ -	\$ -
TOTAL INCOME	\$ 207,600.00	\$ 42,110.00	\$ 35,566.78	\$ (6,543.22)
EXPENSES				
WORSHIP MINISTRY	\$ 69,812.60	\$ 17,033.30	\$ 15,027.72	\$ (2,005.58)
LEARNING MINISTRY	\$ 67,809.60	\$ 16,677.30	\$ 15,198.45	\$ (1,478.85)
CARING MINISTRY	\$ 67,809.60	\$ 16,677.30	\$ 15,198.45	\$ (1,478.85)
REACHING OUT MINISTRY	\$ 21,348.20	\$ 5,286.59	\$ 4,889.64	\$ (396.95)
TOTAL EXPENSES	\$ 226,780.00	\$ 55,674.49	\$ 50,314.26	\$ (5,360.23)
EXCESS INCOME/EXPENSES	\$ (19,180.00)	\$ (13,564.49)	\$ (14,747.48)	-1182.99
Mission & Service Envelopes			\$ 3,316.00	
Mission & Service PAR			\$ 3,416.50	
		\$ -	\$ 6,732.50	

*"Income and expenses both tracking under budget giving a relatively good start to the year.
Expenses include significant capital costs which will be offset by Trust Fund transfers or donations.
No Significant issues or concerns."*